

MINUTES
TEXAS COMPREHENSIVE CANCER CONTROL COALITION
FRIDAY, MAY 20, 2005
9:30 – 2:00 pm

Attending	Not attending
<p>Sandra Balderrama, MPA, BS, Texas Cancer Council</p> <p>Lewis Foxhall, M.D., M. D. Anderson Cancer Center</p> <p>Judy Jonas, Ph.D., R.D., American Cancer Society, Texas Division</p> <p>Lynne Nguyen, National Cancer Institute's Cancer Information Service</p> <p>Jane Osmond, Texas Cancer Council</p> <p>Juanita Salinas, M.S.W., Texas Department of Health</p> <p>Tanya Skaarup, POEP</p> <p>Thom Sloan, MBA, Children's Cancer Research Institute</p> <p>John Hopkins, Texas Cancer Registry</p> <p>V.O. Speights, M.D., Scott & White</p> <p>Donald Spencer, M.D., TCC</p> <p>Karen Torges, American Cancer Society, Texas Division</p> <p>Davor Vugrin, M.D., Texas Tech</p> <p>Carol Rice, Texas Cooperative Extension</p> <p>Jennifer Smith, DSHS</p> <p>Jo Ann Ward, M.P.H., M. D. Anderson Cancer Center</p> <p>Sandra San Miguel Majors, M.S., Baylor College of Medicine</p> <p>Barbara Kier, DSHS</p> <p>Gay Lindsey, Program Director, NOEP</p> <p>Ruth Oelker, Lance Armstrong Foundation</p> <p>Susan Nenny, MPH, Project Coordinator</p> <p>Heather Becker, Ph.D., U.T. School of Nursing</p>	<p>Mary Lou Adams, Ph.D., U.T. School of Nursing</p> <p>Deborah Vollmer Dahlke, Cancer Therapy & Research Center</p> <p>Pam Jackson, M.S., Intercultural Cancer Council</p> <p>Andy Miller, MHSE, CHES, Lance Armstrong Foundation</p> <p>Maria Fernandez, Ph.D., U.T. Health Science Center</p> <p>Phil Huang, M.D., DSHS</p> <p>David Euhus, M.D. U.T. Southwestern Medical Center</p> <p>Barry Feig, M.D. M. D. Anderson Cancer Center</p> <p>Joel Dunnington, M.D., M. D. Anderson Cancer Center</p> <p>Margaret Mendez, DSHS</p> <p>Amelia Ramirez, Dr.P.H., B.C.M.</p> <p>Elizabeth Sjoberg, Texas Hospital Association</p> <p>Ramona Magid, MBA, Komen Foundation-Austin</p> <p>Armin Weinberg, Ph.D., ICC</p> <p>Nancy Weiss, Ph.D., Texas Cancer Registry</p> <p>Billy U. Philips, Ph.D., UTMB</p>

The meeting began at 10:00 and Dr. Foxhall welcomed the members.

Members shared updates focusing on Plan dissemination.

Sandra San Miguel, Baylor College of Medicine. Introduced Cancer Plan to her staff and has distributed the plan to organizations with which she works.

Sandra Balderrama, Executive Director, Texas Cancer Council. Wrapping up distribution of the Plan. Planning press release for June. Communications Plan. TCC Board Member Dr. Sylvia Fernandez will join the Coalition.

Don Spencer, M.D. TCC. Will be leaving the Coalition

Jane Osmond, Program Manager, TCC. In addition to disseminating plan through the mail to over 5,000 individuals around Texas, staff is distributing plans as they complete monitoring visits around the state. Very happy to report they are getting calls from individuals, i.e. social worker in

Lubbock and primary care MD in Woodlands, who are requesting copies of the plan and the Toolkit.

Juanita Salinas, DSHS, Comprehensive Cancer Control Program. Carla is distributing the Plan to all local health departments. Texas Association of Local Health Organizations: n agenda in August to present the Plan. The Toolkit will be ready in three copies for May 27 for pilot testing. After that it will be republished in a couple of weeks. Dr. Foxhall requested that the Tool Kit be distributed to the members via CD. It will also be posted on the web site.

John Hopkins, Registry Operations Manager, Texas Cancer Registry. 1) The Registry will not be certified by NAACCR this year. The TCR met the gold or silver standard on most all facets of the evaluation criteria, but failed to achieve certification on completeness of case ascertainment by .2%. TCR data will be included in *United States Cancer Statistics* for the second year in a row. 2) Both the House and Senate have an appropriation rider to fund the TCR for an additional \$2.2 mil which will almost double the General Revenue budget. 3) House Bill 2919, which is still pending, would allow the TCR to impose fines for noncompliant reporting facilities. The TCR would only use this tool sparingly, but allows for fines up to \$1000 a day for non-reporting. Another recommendation from the TCR Funding Options Ad Hoc Work Group included in HB 2919 is to collect fees for large data requests. Rules would be set for this. Many people and organizations have worked on behalf of the TCR and their efforts are appreciated.

Karen Torges, ACS Texas Division. The Texas Cancer Plan was distributed at the May meeting of the Texas Division Board & Committee Meetings last week, along with the TCCC marketing brochure that promotes the Plan. ACS is closely monitoring several issues in the ongoing legislative session including support of the \$1 tobacco excise tax, helping to ensure adequate funding of the Texas Cancer Registry, monitoring the continuance of the Texas Cancer Council, refunding of the CHIP Program, and supporting the BCCCP wavier which would increase funding for breast and cervical cancer screening in Texas. The National Society is currently doing an awareness campaign called the Great American Health Check, which recommends age and gender appropriate screenings.

Barbara Kier, DSHS. Manager, Chronic Disease Prevention Branch.

Janna Zunbrin, Health Promotion Unit Manager.

Jennifer Smith, DSHS. Cardiovascular and Adult Health, includes Comp Cancer Carol Rice Youth Tobacco use in rural counties in three counties and will extend to three more. The other project is aimed at cancer prevention education and activities across the state, working through county agents and focuses in rural communities, farm safety camps tobacco and skin cancer prevention. Also "Halleluiah for Health" is an East Texas project to help women in underserved communities obtain mammograms. A lot of work needs to be done in rural communities. The Cancer Council has funded exhibit replacement across the state. The good news is they were so worn out they were embarrassing.

Ruth Oelker, LAF, Like to Plan on the web site.

Tanya Efforts for dissemination include collaboration with Carl and mail out of large numbers of brochures and Plans to the primary care physicians in TX. Also handed out several hundred at TEXMMED. On Sat. gave out 150 at Cancer conference. Also has link to plan on POEP web site. Getting Plan and C-Tools accredited for CME through Speakers Bureau.

Thom Sloan . Convinced most of faculty to take Plan brochures with them to meetings.

Gay Lindsey, NOEP, New program director.

Jo Ann Ward, Public Education Office, M.D. Anderson Cancer Center. Plan: We have distributed to our community relations council (30 different representatives of MDA working

across the community). Distributing brochure pretty regularly with health professionals during training sessions. The Tour of Hope is coming to Houston. A ride through the medical center is planned with clinical trials program afterwards for cancer survivors.

Judy Jonas, ACS. Have shared Plan with national counterparts.

Lee Land, evaluation.

Heather Becker, evaluation. If you have not completed your survey, please do so. Lee is interviewing people in Lubbock and Tyler who have been working in local coalitions.

Lynne Nguyen, Program Director NCI CIS. As implementing new research agenda, have been sharing plan with research directors to direct efforts. Also as working Community Partners have shared information about the *Plan*.

Davor Vugrin, M.D. Texas Tech. Will be starting four-year medical school which has taken priority in activity. Have been discussing how to implement effective cancer control in the area: 1) start specific program which deals with epidemiology and prevention, and 2) advocating starting a school of public health, possibly with a specialty in cancer. Discussion underway among policy makers. Looking how to expand colon cancer prevention to other counties beyond their own. Have gained new awareness of large numbers of individuals without insurance. 25% don't have insurance isn't the same as hearing it directly from the individuals. The community has been involved in a lot of activity. Juanita Salinas has been bringing additional coalition work to the community.

Lewis Foxhall MDA. TCDC is working at developing resource for community access for treatment and other cancer resources. Houston is over 31% uninsured. Many people have trouble accessing treatment.

Applied for grant through POEP. \$200,000 to C-Change which is a collaboration: interactive network for a physicians and patients to clinical trials, professional education to alert MDs to clinical trials available and how to overcome barriers to trials, 3) create the network of players for clinical trials for Texas (a summit). TCDC, POEP, CTRC submitted May 9, May hear next week and could be active in July.

The minutes were approved. Tanya moved. Karen Torges suggested that we spell out agency name the first time then use initials. KT seconded.

COALITION MEMBER SURVEY

Heather Becker

Heather Becker reviewed highlights of findings from the Coalition member survey. With just over 50% of members responding at this time, most respondents had attended all meetings. Over 90% of people reported sharing the *Texas Cancer Plan* and reviewing it in light of their own programs. Dr. Becker will be e-mailing the report to members.

ELECTION OF VICE CHAIR

All

Dr. Foxhall reported that the Executive Committee met and now nominated Dr. Mary Lou Adams as Vice Chair of the Coalition. There being no additional nominations, Dr. Vugrin moved and Tanya Skaarup seconded, that Dr. Adams be elected as Vice Chair. Dr. Adams was elected by acclamation.

BYLAWS PRESENTATION

Dr. Foxhall recapped the history of the bylaws process within the Coalition and Dr. Philips' helpful role in identifying brief bylaws in step with Texas state law. KT noted the bylaws have been

reviewed by a group with a fine toothcomb and that Dr. Philips had carefully explained the legal reasons for language. Members made suggestions for edits and asked for interpretation of some items. Judy moved that the bylaws be adopted as edited, and Dr. Vugrin seconded. The motion passed.

GOAL COMMITTEES PROCESS DISCUSSION

Dr. Foxhall opened a discussion about the best way to mobilize the goal committees. To make the most of committee meeting opportunities, he suggested that everyone should pick one committee. The goal committee meetings could be incorporated into Coalition meetings, perhaps during the first part of the Coalition meetings. Currently some members have volunteered for more than one committee, which creates difficulties when the committees meet simultaneously. Dr. Foxhall circulated the current Goal Committee list upon which members can re-confirm a single committee choice. Committees can begin meeting with the next Coalition meeting. They can pick two priority areas to focus on. KT suggested similar formatting for each goal committee to identify time lines, resources, and work groups. Each committee will identify 1-2 items to work on. Reports from committees may lead to consolidation of purpose. Ideally each group would focus on a strategy and action step within their goal area of the *Plan* for which activity is do-able.

A list of criteria for committees to follow in planning will be developed for their use.

- To encourage focus on do-able projects, each committee should begin planning with similar planning criteria:
 - ID scope of the problem
 - Activity that existing group can do together
 - state of readiness
 - resources
 - measurable outcomes
 - time line

Other comments included:

- Do-ability and early success is important at this stage of the Coalition.
- Ability to generalize projects should be considered.
- Collaboration is a special aspect of the Coalition.
- Do we have the ability to reach disparate populations?
- Within the plan we have crosscutting issues of health disparities and clinical trials.
- An inventory is needed to help avoid duplication and maximize what groups are doing.
- The Coalition web site could be used to facilitate sharing of committee minutes, info or newly identified resources.
- The Community Resource Data Base and the Tool Kit are available as tools for committees to use.
- Generate a list of resource ideas before the Committees begin to meet.
- Make members familiar with big-ticket resources before beginning their meeting process.

The members discussed the Texas Cancer Prevention and Control Resource Inventory and the time line for its readiness to use as a resource in the committee process. Persuading programs to take the time to document their activities is a challenge to populating the Resource Inventory.

The next meeting may be at ACS and focus on Committee meetings. The first phase of the meeting will include a review/presentation of resources by goal before the committees begin meeting. The group discussed the best ways to format a resource review within the context of the committee structure.

Comments included:

- Each goal chairperson could request resources from committee members.
- KT will distribute a list of existing ACS resources by area of goal interest.

REPORTS

Linkage Letters

Susan Nenney reported that 18 interagency linkage letters representing all or sections of a list of 25 organizations.

CDC Conference Report

Juanita Salinas reported on the CDC held their annual Program Directors meeting in May. The next set of Leadership Institutes should take place in late 2006. DSHS will begin 4th year of a five-year funding cycle for comprehensive cancer control. The CDC says they will continue to fund this program; comp cancer and breast and cervical cancer will be funded at current levels; additional funding will probably not occur.

The Coalition needs to consider what direction it wants to pursue. The CDC would really like to see outcome measures. Previous measures requested have been process measures. The CDC is setting outcome measures now for the upcoming program announcement for competitive funding. CDC will sponsor a 2006 International Cancer & Tobacco Control Conferences in Washington, D.C. The CDC will make available about \$2 million for project funding for colorectal cancer screening. Only one project will be funded per state. The announcement may come out with very short deadline 30-45 days for response.

Some states have regional CDC representatives. Texas does not currently have one. Looking at relationships between state health agencies and programs. Mark Fucell. It might be worthwhile to chat with him.

Conference Work Group

Jane Osmond reported that TCC applied for Dialog on Cancer through CDC, which was denied. They also applied for funding for five years for a conference that would move around the state. No response has yet been received.

Demonstration Project

Jane Osmond reported on the LAF collaboration grant with the Meadows Foundation. Meadows will only be able to fund 50% of the grant. Discussions are still underway about the balance.

REVISIT AUGUST 4 COALITION MEETING DATE

The group reviewed available dates for an August meeting.

TCC: Board meeting August 5 and a contract management meeting August 4. August 18 was suggested as a new date.

Judy Jonas announced that the Texas Cancer Facts & Figures has been the basis for a Power Point presentation that is available as a slide show of figures and graphs.

ADJOURNMENT

2005 Meeting Reminder

Coalition meetings dates:
Thursday August 4
Thursday, November 3